

YFA Rep Council Meeting
September 21, 2016
Highlights

The Advocate

Faculty should check their mailboxes for our newest issue of *The Advocate*, the YFA newsletter. Attached to this issue is your personal Weingarten card that reminds you of your rights if you are ever asked to attend a meeting that you feel could lead to disciplinary action against you.

Goal Setting

Your YFA representatives will be asking you for your ideas on what you would like YFA to accomplish this year in addition to standard contractual matters. Think about what we can do to improve our collegial relationships and our environment outside of the negotiations arena.

Check Your Original Job Descriptions

If your current job responsibilities are different from the ones for which you were originally hired, check your official personnel file in Human Resources and work with YFA to create a current job description that matches your current responsibilities. If you are unsure if your changes are significant enough to warrant action, review your job description and contact Sarah Curl (curls@mjc.edu) with any questions.

Policies & Procedures

It is becoming increasingly important that faculty engage in the policies and procedures reports from Senate and YFA representatives. This committee, which acts in relative secrecy, is making changes in YCCD Board policies and procedures that could affect our contract and by extension, our work environment.