



Yosemite Faculty Association

YFA REPRESENTATIVE COUNCIL APPROVED MINUTES

**Wednesday,
September 17, 2014**
Faculty Lounge, East Campus

respectfully submitted by
Iris Carroll, YFA Secretary
to the YFA Representative Council

Meeting is called to order at 3:05 p.m.

Quorum [x]

YFA REPRESENTATIVE COUNCIL

(*indicates positions up for re-election in Spring 2015)

	Division/Area Representative	Name	Present
1	Agriculture & Environmental Sciences	Dale Pollard	X
2	Allied Health*	Jill Ramsey	X
3	Arts, Humanities & Communications	Haleh Niazmand	X
4	Family & Consumer Science*	Pam Guerra-Schmidt	X
5	Adjuncts at Large	Columbia Adjunct: Vacant* MJC Adjunct: Monique Vallance	X
6	Behavioral & Social Sciences*	Becky Ganes (Alternate)	X
7	Business	Vacant	
8	Library*	Brian Greene	
9	Physical, Recreation & Health Education*	Demitrius Snaer	X
10	Literature & Language Arts (A)*	Sam Pierstorff	
11	Literature & Language Arts (B)	Dimitri Keriotis	X
12	Science, Math & Engineering / MATH*	Elzbieta Jarrett	X
13	Science & Engineering	Tom Nomof	X
14	Special Programs (EOPS/DSPS)*	Donna Louie	X
15	Student Services / Counseling	Hanna Louie	X
16	Technical Education*	Adrian DeAngelis	
17	Columbia College Rep A at-Large	Vacant	
18	Columbia College Rep B at-Large*	Vacant	

YFA EXECUTIVE BOARD

	OFFICERS	NAME	Present
19	President*	Debi Bolter	X
20	MJC Vice President / Grievance Officer	Sarah Curl	X
21	CC Vice President / Grievance Officer*	Gene Womble	X
22	Secretary	Iris Carroll	X
23	Treasurer*	Linda Kropp	X
24	Budget Analyst	Vacant	
25	MJC College Council	Ross McKenzie	X
26	MJC Member-at-Large / MJC*	Larry Scheg	X
27	MJC Member-at-Large / MJC	Jim Stevens	X
28	Columbia College Member At-Large*	Vacant	

NON-VOTING YFA POSITIONS

	TITLE	NAME	Present
29	Faculty Liaison to the BOT	Brian Sinclair	X

MINUTES

April 9, 2014 Minutes: Approved:

M/S/A Ross McKenzie moved, and Larry Scheg seconded, that the April 9, 2014 minutes be approved. The motion passed by voice vote. There were three abstentions.

August 15, 2014 Minutes: Approved:

M/S/A Ross McKenzie moved, and Larry Scheg seconded, that the August 15, 2014 minutes be approved. The motion passed by voice vote. There were ten abstentions.

CHECK IN

- ❖ Because we have several new representatives, we all introduced ourselves.
- ❖ Other (These will be discussed at the end of the meeting)
 - Distance Ed. needs to be discussed
 - Traffic signal update
 - The IBB training last spring was not recorded although it was simulcast at Columbia. We have a workbook that Debi can send to interested faculty.
 - Retirement

REPORTS

Faculty Representative to the Board

Brian Sinclair talked about his position as liaison. He explained his role as part of the communication stream; further stating that he is here to give faculty a voice to the Board. He has attended several meetings including meeting with Lynn Martin and Senate Council at Columbia College and meeting with Mike Riley in September. He also meets with members of all levels of the administration team regularly. At his recent meeting, Mike Riley asked if he could setup class visits for board members. We can define exact class and time for them to visit. He did this last year too. This is a good opportunity for faculty to show Board members what we do.

We began a discussion about faculty taking issues directly to Board members. Brian reiterated his advice that he gave last year. Faculty members should consult the Faculty Liaison before going directly to the Board so that this important position can offer his/her input first.

Brian then gave an update on the last Board meeting and Mike Adams' presentation. Because the meetings are recorded, anyone can view the Mike's presentation and exchange with Board members. We began a discussion of how best to present faculty information and data to the Board. The Council created a Public Relations task force to gather a broad base of information from all areas to highlight our unique student demographics and related student success. The task force will develop a standardized survey to gather data. Members of the task force include, Larry Scheg, Ross McKenzie, and Donna Louie.

MJC College Council

Ross McKenzie reported that the Council heard a presentation on and talked about the accreditation mid-term report. In addition, they discussed orientation for new fulltime faculty including timelines, dates, responsibility for coordination and presentations. The Council also talked more about policies and procedures regarding service animals.

Columbia College Council

Gene Womble reported that they are forming an enrollment management committee. Ted Hamilton is the new Senate President.

Instruction Council

In a written report, Al Smith relayed that they are undergoing a self evaluation of Council and are forming an enrollment management committee. Ross McKenzie relayed (from his seat on the Senate) that Chad Redwing's name has been forwarded to be the Senate appointed co-chair.

Student Services Council

Brian Greene reported in absentia that they were encouraged to solicit ideas for growing FTE. There is renewed interest in exploring learning communities. They also reported that CTE is interested in AB 86, which outlines expectations for consortium development as well as planning and implementation requirements to establish the Adult Education Consortium Program. The Council talked about a new employee to be financed through SSSP money. This new position would serve as academic success coach helping students navigate through their educational experience. This would not be a certificated position.

DISCUSSION ITEMS/UPDATES

1. We had a discussion about making a donation to the Ron Tingley Memorial. There was a request made that YFA pay \$350 towards a facilities fee for Ron Tingley's memorial service to be held in the Performing Arts Center. The Representative Council would prefer making a charitable contribution to support a scholarship in the Memorial Fund rather than paying a facilities fee. However, if other funding for the facilities fee is not forthcoming, YFA will pay it in order to honor one of our faculty members.

M/S/A Jill Ramsey moved and Donna Louie seconded the motion to donate money in honor of Ron Tingley. Linda Kropp made a friendly amendment that the motion include amending the budget to transfer money to the charitable contributions line item.

The motion was approved as amended on a voice vote.

2. YFA representation is needed on the following:
 - a. EEO Advisory committee. This is a new committee that was introduced in District Council. The Representative Council recommended that YFA appoint two or three members depending on the number of other non-faculty members. YFA recommends that we have proportional representation. It was clarified that these members do not need to be on the Representative Council, but be appointees of the YFA.
 - b. Student Services Council. Brian Greene was the representative last year and will continue in this role.
3. NEGOTIATIONS
 - a. We had a lengthy discussion regarding negotiations that included team composition and issues to be negotiated. The YFA team will consist of five faculty members: Tom Nomoff, Sara Curl, Iris Carroll, Jim Stevens, and Gene Womble.

- b. Debi lead a discussion about possible negotiations training through CCCI that would coincide with their upcoming semi-annual meeting.
 - c. Next we discussed the role of a neutral facilitator and the possibility of adding another member to our team in the future.
4. YCCD BUDGET. This issue was tabled until our next meeting. Debi will send us a link to the final budget that was presented by Theresa Scott. Theresa's presentation included a discussion of our structural deficit, the increase in STRS funding requirements, and the need to meet FTEs levels without borrowing.
 5. YFA BUDGET . Linda Kropp presented the YFA budget for 2014/2015.

M/S/A Iris Carroll moved and Dale Pollard seconded approval of the budget as submitted. The budget was approved on a voice vote.

6. The YFA Treasurer worked several hours over the summer above and beyond her contractual obligation. YFA should reimburse her for her time. Linda will let us know how many hours she worked over the summer at next Representative Council meeting.
7. BYLAWS Ratification. This issue did not get put on our summer ratification. Last spring we voted to approve changing our meeting times due to conflicting obligations. We changed our meetings times to Representative Council meeting every 3rd Wednesday and Executive Board the first two Wednesdays of the month. Ratification will have to be part of our next vote. First, the President has to recommend a voting coordinator. This bylaws change only has to be ratified by simple majority of those who vote.
8. NEWSLETTER . The first issue of *The Advocate* was published on September 17, 2014. Print issues of this publication will go to all full-time and part-time faculty and the BOT. We will also make it available on the YFA website. Debi solicited contributions for article ideas from Representative Council members.
9. YFA WORKLOAD RETREAT. Debi reported that this retreat was successful. The guest speakers were informative and the group produced work that will help us begin to analyze workload. It was good to get a broad swath of faculty involved.

CHECK IN TOPICS

1. Distance Education. We had a thorough discussion about combining Blackboard shells to create doubles for online courses. Faculty feel strongly that such large online classes negatively impact good pedagogy. Student contact in an online course is much more individualized than that in a face-to-face class. Debi reported that DEAC is working on this issue.

2. The question was raised about the progress of the OEI from the state and their choice of a statewide course management system. Council members expressed that we need grace period to switch over to new system. The OEI plans on announcing a chosen system this fall.
3. The installation of a traffic light on Blue Gum is moving forward. The land has been purchased.
4. Larry reminded us about STRS workshops. He encouraged people to go online and register . These workshops have to be cancelled if enough people don't register.

CHECK OUT

1. Data gathering task force. Representatives need to gather feedback from our areas regarding barriers to student success. Task force will pull data together to communicate to the Board.
2. Negotiations. We're investigating use of a facilitator and the possibility of adding a resource for our team.
3. STRS workshop. Register and go to them. They are very useful. You need to know how the system works. Even new people need to go to plan.
4. Newsletter. Kathleen Guion did a great job. *The Advocate* will be very useful in communicating with our constituents and community.

ADJOURNED At 5:15 PM on a motion by Jill Ramsey that was seconded by Jim Stevens.