



**Yosemite  
Faculty  
Association**

**YFA REPRESENTATIVE COUNCIL  
APPROVED MINUTES  
Wednesday, October 15, 2014  
Faculty Lounge, East Campus**

respectfully submitted by  
Iris Carroll, YFA Secretary  
to the YFA Representative Council

Meeting is called to order at 3:05 p.m.

Quorum [ x ]

**YFA REPRESENTATIVE COUNCIL**

(\*indicates positions up for re-election in spring 2015)

|    | <b>Division/Area Representative</b>      | <b>Name</b>  | <b>Present</b> |
|----|--|--|----------------|
| 1  | Agriculture & Environmental Sciences     | Dale Pollard   | X              |
| 2  | Allied Health*                           | Jill Ramsey  | X              |
| 3  | Arts, Humanities & Communications        | Haleh Niazmand   | X              |
| 4  | Family & Consumer Science*               | Pam Guerra-Schmidt   | X              |
| 5  | Adjuncts at Large                        | Columbia Adjunct: Vacant*<br>MJC Adjunct: Monique Vallance |                |
| 6  | Behavioral & Social Sciences*            | Becky Ganes (Alternate)                                    | X              |
| 7  | Business                                 | Vacant   |                |
| 8  | Library*                                 | Brian Greene   | X              |
| 9  | Physical, Recreation & Health Education* | Demitrius Snaer  | X              |
| 10 | Literature & Language Arts (A)*          | Sam Pierstorff   |                |
| 11 | Literature & Language Arts (B)           | Dimitri Keriotis   | X              |
| 12 | Science, Math & Engineering / MATH*      | Elzbieta Jarrett   | X              |
| 13 | Science & Engineering                    | Tom Nomof  | X              |
| 14 | Special Programs (EOPS/DSPS)*            | Donna Louie  | X              |
| 15 | Student Services / Counseling            | Hanna Louie  | X              |
| 16 | Technical Education*                     | Adrian DeAngelis   |                |
| 17 | Columbia College Rep A at-Large          | Vacant   |                |
| 18 | Columbia College Rep B at-Large*         | Vacant   |                |

## YFA EXECUTIVE BOARD

|    | OFFICERS                               | NAME          | Present |
|----|--|---------------|---------|
| 19 | President*                             | Debi Bolter   | X       |
| 20 | MJC Vice President / Grievance Officer | Sarah Curl    | X       |
| 21 | CC Vice President / Grievance Officer* | Gene Womble   | X       |
| 22 | Secretary                              | Iris Carroll  | X       |
| 23 | Treasurer*                             | Linda Kropp   |         |
| 24 | Budget Analyst                         | Vacant        |         |
| 25 | MJC College Council                    | Ross McKenzie | X       |
| 26 | MJC Member-at-Large / MJC*             | Larry Scheg   | X       |
| 27 | MJC Member-at-Large / MJC              | Jim Stevens   |         |
| 28 | Columbia College Member At-Large*      | Vacant        |         |

## NON-VOTING YFA POSITIONS

|    | TITLE                      | NAME           | Present |
|----|----------------------------|----------------|---------|
| 29 | Faculty Liaison to the BOT | Brian Sinclair | X       |

### MINUTES

September 17, 2014 Minutes: Approved as Amended:

**M/S/A**        Ross McKenzie moved, and Gene Womble seconded, that the September 17, 2014 minutes be approved as amended. The motion passed by voice vote.

### REPORTS

#### **Faculty Representative to the Board**

Brian Sinclair – Reported on the status of faculty invitations to Board members to attend their classes. He sent a document to the Academic Senate for faculty to express an interest in a class visit. Brian reiterated that these class visits are a wonderful opportunity to show the Board what really takes place in our classrooms. In addition, Brian reported that he has met with several Board members in the past few weeks.

#### **MJC College Council**

Ross McKenzie updated the Rep. Council on current discussions regarding Board policies and procedures that have taken place in College Council. He then asked for questions and feedback on the following policies and procedures that were introduced for a first read:

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1. 4-8078 – Student Transportation – Field Trip
  - a. We discussed the fact that pursuant to the policy faculty cannot require students to pay for field trips.
2. 5130 – Financial Aid
3. 5-8079 – Student Transportation – Extra Curricular
4. 7330 – Communicable Disease
5. 7336 – Certification of Freedom from Tuberculosis

Next, Debi described the process by which policies and procedures move through the Engaging All Voices system. Ross presented the process he will use for tracking these policies and procedures and requested constituency feedback by the next Policies & Procedures meeting (next Wednesday). Due to our meeting schedule, Rep. Council can only provide monthly feedback. These Policies & Procedures will always be channeled through the College Councils. Ross reported further that College Council talked about goals of college.

### **Columbia College Council**

Gene Womble reported that they will be hiring an Associate Dean for Student Success and an accompanying classified employee. Their Senate is busy working thirteen faculty positions through the Faculty Hiring Prioritization process. Brian Sinclair attended their College Council meeting.

### **OLD BUSINESS**

1. Check In:
  - a. Barriers to student success. Rep. Council was asked for their constituent feedback on this issue. Several reps brought forward the issue of financial aid which lead to an enlightening discussion about the ways students can lose their financial aid. Counseling representatives informed us that:
    - i. Students have a lifetime cap of six years.
    - ii. Students lose financial aid because they don't pass their classes (they must complete 67% of total units attempted)
    - iii. They can also lose financial aid if their GPA falls below 2.0.
    - iv. Many students don't understand the process of Financial Aid (they miss their deadlines)
    - v. Many students don't understand they can get an Incomplete instead of Failing.

- vi. Students don't check their email so they may not find out if Financial Aid is missing any paperwork.
- vii. In order to buy books they can get Pell Grant or Cal grant.
- viii. Financial Aid is disbursed based on how many classes they're registered for.

This information lead to a discussion of orientation for new students. Reps. were encouraged to bring their ideas to Martha Robles for inclusion in orientation.

- b. We then discussed a negotiation issue for our spring survey.
2. Ron Tingley Scholarship donation – Rep. Council agreed to move forward with the scholarship donation of \$350.
  3. Two YFA members to serve on EEO Committee – This new District committee needs two YFA members on it. We don't know exactly when the committee will meet but it will probably be once a month (four meetings per fiscal year) . Debi reviewed the committee charge. Demetrius Snaer volunteered. Jill Ramsey expressed some interest.
  4. Negotiations
    - a. New facilitator/mediator, her role – Debi reported that our new neutral, third-party facilitator has begun attending negotiations. Article 31 states that we need to open negotiations every February, so we're in perpetual negotiations. Rep. Council discussed the negotiation teams' composition and gauged interest in continuing with Interest Based Bargaining.
    - b. Changes to process – Rep. Council discussed possible changes to Article 31 and perpetual bargaining.
    - c. CCCI Workshop – Debi reported that there will be a negotiations workshop at the CCCI meeting later in October. Several YFA team members will attend.
    - d. Part-time article – Brian reported that in one of his meetings a board member asked what we're doing for equity for PT issues. This lead to a discussion of our proposed Part-time article with a focus on seniority and paid office hours. Members of Rep Council expressed support for seniority.

#### **NEW BUSINESS**

1. MJC Calendar Committee recommendations – Hanna Louie, Jill Ramsey, and Debi Bolter are members. The committee is discussing how to allow maximum flexibility in scheduling summer school. The summer session will begin May 2 and goes all the way to Institute Day. It was reported that there will be one year where we have two Mondays before Labor Day and that there is no more talk about having a large winter

intersession.

2. New YFA Elections Chair - Angela Pignotti is the new chair. She will begin her duties with a November ratification of bylaws. Ross McKenzie is training her.
3. YFA and the Enrollment Management Committees
  - YFA negotiated these committees at both colleges last fall as part of a way to gain a broader understanding of ways the colleges can be more efficient at scheduling instruction. Both colleges have created enrollment management workgroups. Gene Womble is the YFA representative at Columbia and Nancy Sill is the YFA rep at MJC.
4. YCCD Budget handout – Debi reviewed the budget handout. We discussed reserves and COLA. State recommends 5% in reserves but YCCD BOT prefers to have above that amount. In fact the BOT states in their 2014-2015 priorities, that they want 10% or greater. As part of this budget discussion, Debi introduced a position paper stating that there is enough money being provided to schools that they can be held accountable to their Faculty Obligation Number or FON. Schools that do not meet their FON get a substantial fine. Our FON is increasing by 12 in 2014. We do have a few grant-funded, full-time temporary positions and these will count towards our FON.
5. Newsletter – *The Advocate* – We went over the newsletter.
6. Evaluations/Training - Sarah and Gene are contacts for evaluations & training. The PowerPoint presentation that Sarah Curl created for evaluations training will go on the YFA Website. Sarah and Gene both had good turnout for training.
7. Stipend Approval – Members of the Rep. Council approved the stipend for summer bookkeeping services provided by YFA Treasurer, Linda Kropp. She will submit a timesheet for her hours.
  - a. **M/S/A** Ross McKenzie moved and Demitri Keriotis seconded. Motion carried.
8. Summer work for YFA Grievance Officers/President – Because this work is ongoing year-round Debi introduced a discussion on how we should handle it. She introduced several options on how to handle the work to be done over summer:
  - Option 1. Office is closed. Some places do say that. But we have timelines in contract.
  - Option 2. A rotational system in which two Vice Presidents and the President rotate in 5-week blocks of time so that two of them are always on call and a third has a little block of time off. They can be compensated for their 5-week block rotational work. Debi will ask at CCCI what others do about summer work.

Announcement: Sarah asked District to give her an FSA list by discipline. We now have it. FSAs are supposed to be ready by October 1. If people have some to submit they should go ahead and turn them in. We will post the list on the YFA Website.

**CHECK OUT**

1. Part-Time article
2. FON - share this FON handout from Dan Troy, Vice Chancellor for Fiscal Policy
3. Bylaw ratification coming up in next few weeks

**ADJOURNED** at 4:55 PM on motion by Ross McKenzie that was seconded by Dale Pollard.