Members present: Jillian Daly, Michael Guerra, Cece Hudelson-Putnam, Rose LaMont, Emily Malsam, Tom Nomof, Victoria Simmons, Michael Sundquist, Gene Womble

Recollections: Victoria Simmons

Much of the meeting was spent bringing the interim Vice-Chancellor of Human Resources, Victoria Simmons, up to speed.

1. After the “check-in” we scheduled negotiation meeting dates through the month of May and agreed to focus on total compensation for the month of May.
2. We then moved on to Workload issues, and looked at some model Workload Lecture/Laboratory surveys used by other unions. We agreed to survey faculty who teach labs during a two-week period in Fall 2013.
3. Our next topic was whether we should place a work week formula in the contract and, if so, whether it should be the traditional 40-hour week formula (15+15+5+5) or one based on our compressed calendar that actually has a 42.5 hour week due to our compression. We agreed to have the Workload Ad Hoc workgroup write some models up for the teams to review at the table.
4. Next, we moved on to reviewing recommendations from our Distance Education workgroup on items we might negotiate for a Distance Education article. The workgroup is headed by Emily Malsam and has members from both YFA and District as well as the two Distance Education faculty coordinators, Melissa Colon and Mike Smedshammer. Some recommendations from the DE workgroup included the following:
   a. To codify compensation for DE training
   b. To require DE training for all evaluators of DE teaching
   c. To codify a process for approving DE teaching assignments
   d. To allow for DE office hours when teaching DE courses
   e. To equate DE maximum class size with face-to-face class size
   f. To clarify that faculty teaching DE must also fulfill all professional duties in accordance with the faculty contract
   g. To negotiate possible re-training compensation for when the district changes to a new Learning Management System.
5. We then moved on to discussing the possible creation of a Due Process article for the contract. We agreed to review a packet of community college Due Process articles and to bring discussion back to the table at a future meeting.

6. The meeting ended with a discussion of how to transition towards our total compensation negotiations and what we needed to wrap up this year’s agreements on Workload. YFA reported out that our Salary Schedule Ad Hoc workgroup was busy creating theoretical salary schedules that included infusions of raises and elimination of steps and costing them out. We agreed that we needed more direction from the Chancellor on our Workload agreements, including our Distance Education recommendations. We asked that District’s team members review our Workload agreements with the two Deans’ Councils.

7. The meeting ended at 5:00pm.

Submitted by Jillian Daly