4. DUES, FEES, AND ASSESSMENTS

4.1 Categories of Dues and Fees
There are four different assessments, corresponding to four different categories of faculty members:

4.1.1 Full-Time Annual Dues
Full-time annual dues will be automatically deducted, on a ten-month basis, by the YCCD Payroll Department for all full-time members of the Association.

4.1.2 Full-Time Fair Share Service Fee
An amount equal to the full-time annual dues will be automatically deducted, on a ten-month basis, by the YCCD Payroll Department for all full-time faculty members who choose not to become members of the Association. Faculty members choosing to pay the Fair Share Service Fee, upon completion of the annual audit of the Association, may apply for a refund of all non-chargeable expenses, prorated as a percent of the Fee paid. Faculty members paying the Fair Share Service Fee are not considered members of the Association.

4.1.3 Part-Time Prorated Dues
Part-time faculty become members of the Association by paying dues during each regular semester of service (Fall and/or Spring) equal to their percent of load multiplied by the full-time annual dues and divided by two (for the two terms).

4.1.4 Part-Time Representation Service Fee
Part-time faculty who do not become members of the Association will be assessed a Part-time Representation Service Fee for services performed on their behalf by the Association. Part-time faculty paying only the Part-time Representation Service Fee are not considered members of the Association.

4.2 Minimum for Operating Expenses
The Full-time Annual Dues level for members and the Part-time Representation Service Fee for Part-time non-members represented by the bargaining unit shall be sufficient to cover the operating expenses of the Association. These dues amounts shall be reviewed every three years at minimum.

4.3 Establishment of Association Dues and Representation
Full-time Annual Dues level for members and the Part-time Representation Service Fee for non-members shall be established by the membership of the Association by secret ballot.

4.4 **Delinquent Membership**
Membership shall be continuous after initial enrollment until a change in professional status shall make the member ineligible for that class or category. If a full-time faculty person chooses to opt out of faculty association membership, it is the responsibility of said full-time faculty person to inform the Secretary of the Association, in writing, that their dues are to be considered a Fair Share Service Charge. Upon such notification, their automatic payroll deduction shall be considered a Fair Share Service Fee subject to refund (see 4.1.2 Fair Share Service Fee). That person shall then not be considered a member of the Association.