



**Yosemite
Faculty
Association**

**YFA REPRESENTATIVE COUNCIL
APPROVED MINUTES**

**Wednesday,
September 11, 2013**
Ansel Adams 206, West Campus

**Respectfully submitted by
Sarah Curl, YFA Secretary
to the YFA Representative Council**

Meeting is called to order at 3:15 p.m. Quorum [x]

PRESENT EXECUTIVE BOARD
President: Jillian Daly; V President/MJC: Debra Bolter; V President/CC: Gene Womble;
Secretary: Sarah Curl; Treasurer: Linda Kropp

PRESENT REP COUNCIL
Jill Ramsey; David Chapman; Pam Guerra-Schmidt; Monique Vallance; Steve Miller;
Sue Adler; Jim Stevens; Shelley Circle; Elzbieta Jarrett; Bob Droual; Donna Louie;
Hanna Louie

OTHER POSITIONS
Brian Sinclair: Faculty Liaison; Steve Miller: PAC Chair

GUEST
Ross McKenzie: YFA Elections Committee Chair

MINUTES

April 3, 2013 Minutes: Approved with correction:

p.3: line 19 "An increase is health benefits..." was changed to "An increase in health benefits..."

M/S/A Sue Adler moved, and Hanna Louie seconded, that the April 3, 2013 minutes be approved with correction. The motion passed unanimously by voice vote.

June 3, 2013 Minutes: Approved with correction:

p.2: line 16 The two sentence starting with "Some reps expressed..." was changed to "Some reps expressed concerns that the Professional Work Week is 40 hours with no consideration of work faculty complete during summer. Faculty often work many more hours than 45 per week and do preparation and non-teaching duties during the summer."

p.2: line 24 "President Daly noted that IBB has been abandoned" was changed to "President Daly noted that we are now using a modified IBB process."

M/S/A Monique Vallance moved, and Jill Ramsey seconded, that the June 3, 2013 minutes be approved with correction. The motion passed by voice vote with no nays and two abstentions.

July 10, 2013 All-Faculty Meeting minutes were reviewed.

DISCUSSION ITEMS/UPDATES

1. INTRODUCTIONS (Jillian Daly)

Handout: YFA Representative Council Roster

2. ALL-FACULTY MEETING MINUTES (Jillian Daly)

President Daly asked how All-Faculty Meeting minutes should be approved. The Bylaws require that minutes be taken at All-Faculty meetings. One suggestion was to call the minutes "Notes".

3. YFA COMMITTEE MEMBERSHIP REVIEW (Jillian Daly)

Handout: 2013-2014 YFA Committee Membership

President Daly reviewed the list of YFA Committee Members. YFA is still missing a Budget Analyst.

4. YFA 2013-2014 BUDGET (Linda Kropp)

Handout: 2013-2014 Approved Budget

Linda Kropp reviewed the budget. YFA must handle Executive Assistant Kathleen Guion's payroll now and this must go through the auditor. Linda requested that the budget for the Accountant be increased to \$6500 to pay for the additional payroll processing fee of \$810/month.

David Chapman requested that the budget be posted on the YFA website.

M/S/A Shelley Circle moved and Steve Miller seconded that line 1 in the approved budget be changed to \$6500. The motion passed by unanimous voice vote.

5. YCCD ACADEMIC CALENDAR RECOMMENDATIONS (Jillian Daly)

Handouts: 2014-2015 Academic Calendar (Status Quo Start Dates), 2015-2016 Academic Calendar (Status Quo Start Dates)

Administration has recommended that the first day of classes for summer semester of the 2013-2014 Academic Calendar be changed to May 5, the Monday after the end of Spring semester. This does not mean classes will start on May 5, but gives the District more flexibility in counting FTES. The Colleges set their respective dates for the start of classes.

Reps requested that the district set only the beginning and ending of the semesters (and holidays) and not use the same symbol on the calendar that indicates the starting day of classes.

M/S/A Elzbieta Jarrett moved and Shelley Circle seconded that the first day of the summer semester (not the first day of classes) be changed to May 5th. The motion passed by unanimous voice vote.

M/S/A Shelley Circle moved and Sue Adler seconded that the 2014-2015 academic calendar recommendations be approved with the provision that the icon for the starting day of the semester be different from the icon for the first day of classes. The motion passed by unanimous voice vote.

M/S/A Donna Louie moved and Shelley Circle seconded that the 2015-2016 academic calendar recommendations be approved with the provision that the icon for the starting day of the semester be different from the icon for the first day of classes. The motion passed by unanimous voice vote.

6. SKYPE FOR MEETINGS (Jillian Daly) Larry Scheg is working on setting up Skype so that Columbia College faculty can participate in YFA without having to travel.

7. SURVEY MONKEY FOR ELECTIONS / RATIFICATIONS (Ross McKenzie)

Ross explained how our most recent ratification was done through Survey Monkey. Ross edited the distribution lists for Certificated Faculty and removed administrators. Before the ratification, he tried to “break” Survey Monkey and it was secure.

Reps expressed concerns about voting during the summer. President Daly explained that SISC does not provide the increased cost of health benefits until the end of April, so they can't be negotiated until then, and we have open enrollment starting in mid-August.

YFA will need to amend the Bylaws to account for voting by Survey Monkey. The vote for amending the Bylaws will be done by the end of this semester.

8. NEGOTIATIONS UPDATE (Jillian Daly)

President Daly reviewed changes in the negotiation teams. Debi Bolter has replaced Rose Lamont for YFA. Chris Vitella and Susan Kincaid have replaced Michael Guerra for YCCD. The current topic is workload.

9. RETREAT COMMITTEE (Jillian Daly)

The YFA retreat will be held in the Spring and the topic will be workload. A committee will be formed.

10. ISSUES / CONCERNS FROM REPS will be moved to the beginning of the agenda next time.

ADJOURNED 5:20 pm