YFA REPRESENTATIVE COUNCIL
APPROVED MINUTES

Wednesday, December 12, 2012
Ansel Adams 206, West Campus

Respectfully submitted by
Sarah Curl, YFA Secretary
to the YFA Representative Council

Meeting is called to order at 3:05 p.m.         Quorum [ x ]

PRESENT
EXECUTIVE BOARD
President: Jillian Daly; V President/MJC: Emily Malsam; V President/CC: Gene Womble; Budget Analyst: Rose LaMont; Secretary: Sarah Curl; Treasurer: Linda Kropp; MJC College Council: Debra Bolter; Rep at Large/MJC: Larry Scheg

PRESENT
REP COUNCIL
David Chapman; Elzbieta Jarrett; Sue Adler; Shawn Black; Steve Miller; Tom Nomof; Donna Louie; Hanna Louie; Monique Valance

OTHER POSITIONS
Steve Miller, PAC Chair

ABSENT
Steve Amador; Jill Ramsey; Pam Guerra-Schmidt; Brian Sinclair; Jeff Netto; Tim Elizondo

MINUTES
November 14, 2012 Minutes: Approved as written

M/S/A
Debi Bolter moved to approve the minutes for November 14, 2012. Larry Scheg seconded the motion. The motion was passed unanimously by voice vote with no abstentions.
DISCUSSION ITEMS/UPDATES

1. YFA AUDIT

   Handouts:  
   YFA Statement of Financial Position June 30 2012 and 2011  
   YFA Statement of Activities  
   YFA Statement of Cash Flows  
   YFA Schedule of Unrestricted General Operating Expenses  

   Recommendations from the auditor were reviewed and discussed. The auditor had concerns about the security of our petty cash. There is no secure place to store it in Ansel Adams 206. In the future, Molly will have a debit card to use for petty cash expenses.

2. YFA BUDGET and DUES

   Handouts:  
   YFA 2012-2013 Approved Budget  
   Negotiations Stipends for Fall, 2012  

   Expenses continue to rise, while revenue declines. Dues were last raised in 2003. Under YFA Bylaws, revenue should cover expenses and we are supposed to review dues every 3 years. Reps request that faculty should be informed of the pros and cons of affiliating with CFT or CTA and presented with different scenarios. Information will be presented to faculty at the General Meeting in January. David Bela-Hawkins is scheduled to talk at the January Rep Council meeting. The reps suggested informing faculty of the pros and cons of affiliating with CFT or CTA. They also requested a handout with different scenarios for dues. Exec board will create a packet of information. President Jillian Daly will write a Buzz article about dues.

   The handout proposing negotiations stipends was reviewed.

   M/S/A  
   Linda Kropp moved that the negotiations stipends be approved as per attachment. Donna Louie seconded the motion. The motion was passed unanimously by voice vote with no abstentions.

3. YFA BYLAWS REVISIONS

   Handout: YFA Mission Statement  

   Rose LaMont reviewed proposed changes in the YFA Bylaws.

   President Daly asked Rep Council if they approve of 10% release time for the Secretary and Treasurer. Reps approved this change.

   Next steps: Rose will finish the revisions; Molly will check grammar and format them. Final approval will be done by email no later than Spring Institute Day. The revisions should be ratified in February.

   A general faculty meeting (joint YFA and Senate) is scheduled for January 10th.
REPORTS  No reports given.

ADJOURNED  5:00 p.m.