YFA REPRESENTATIVE COUNCIL
APPROVED MINUTES

Wednesday, November 14, 2012
Ansel Adams 206, West Campus

Respectfully submitted by
Sarah Curl, YFA Secretary
to the YFA Representative Council

Meeting is called to order at 3:10 p.m. Quorum [ x ]

PRESENT
EXECUTIVE BOARD
President: Jillian Daly; V President/MJC: Emily Malsam; V President/CC: Gene Womble; Budget Analyst: Rose LaMont; Secretary: Sarah Curl; Treasurer: Linda Kropp;
MJC College Council: Debra Bolter; Rep at Large/MJC: Larry Scheg

PRESENT
REP COUNCIL
Dale Pollard (for Steve Amador); Jill Ramsey; David Chapman; Pam Guerra-Schmidt; Elzbieta Jarrett; Steve Miller; Sue Adler; Shawn Black; Tom Nomof; Donna Louie; Hanna Louie

OTHER POSITIONS
Steve Miller, PAC Chair

ABSENT
Brian Sinclair; Jeff Netto; Monique Valance; Tim Elizondo

GUESTS
Jeff Weaver, MJC Sabbatical Committee Chair; Joe Ryan (by phone), Columbia College Sabbatical Committee Chair

MINUTES
Approval of the October 10, 2012 Minutes: Approved as corrected [X]

Under the topic Minutes, Approval of the April 11, 2012 Minutes change to “Approve as corrected”.
Approval of the October 24, 2012 Minutes: Approved as corrected [X]

Under the heading PRESENT, EXECUTIVE BOARD, Debi Bolter, MJC College Council was added.

Under the heading PRESENT, REP COUNCIL, Jill Ramsey’s name was added.

Under the heading 1. ACADEMIC CALENDAR, sentence 1 was changed to “The District Calendar Committee...”

M/S/A Tom Nomof moved to approve the minutes for October 10, 2012 and October 24, 2012 as corrected. Hanna Louie seconded the motion. The motion was passed unanimously by voice vote with no abstentions.

DISCUSSION ITEMS/UPDATES

1. SABBATICAL CHAIR REPORTS

   Jeff Weaver reported that five applications for sabbaticals were received at MJC for a total of six semesters. Since MJC can grant up to 14 semesters, it was suggested that the Sabbatical Committee reopen the application period. Rep Council voted by a show of hands not to reopen the application period. Some reps were concerned that the President should acknowledge sabbatical reports as they are submitted. Sabbatical applications and reports from MJC are stored for three years in the library. (Note: It was determined later that applications and reports are kept for five years.)

   Joe Ryan reported that Columbia College has received two applications. One two-semester request has been accepted. Columbia has one unused semester. It was requested that the unused semester be rolled over to next year, but the request was denied.

   YFA will request that unused sabbatical semesters be rolled over to be made available to faculty next year and that the Board of Trustees send letters to faculty who have completed sabbaticals confirming approval of their reports and acknowledging their contributions to YCCD.

2. CONFERENCE PER DIEM

   President Daly recommended that the conference per diem be set at $30 for travel days and $40 for non-travel days.

   M/S/A Larry Scheg moved to set the conference per diem to $30 for travel days and $40 for non-travel days. Hanna Louie seconded the motion. The motion was passed unanimously by voice vote with no abstentions.

3. MJC COUNCILS

   Budget Analyst Rose LaMont and Nancy Sill will represent YFA on the Resource Allocation Council. Eileen Kerr was approved to represent the YFA on the Instruction Council. Shelly Circle will be asked to serve on the Facilities Council. President Jillian Daly will request that the Student Services Council should include a YFA member.
4. SECURITY CAMERA UPDATES

YFA has negotiated the parameters of the placement of security cameras, who has access to security tapes, etc. Lists of security camera location and status were reviewed. The lists will be posted on the YFA website.

5. NEGOTIATIONS : WORKLOAD

The topic for the next round of negotiations is workload. A Workload Committee including faculty from different disciplines has been formed to work on this issue. President Daly reviewed a handout on Areas for Workload Research that has been developed by the committee.

6. DISTANCE EDUCATION ISSUES

The Executive Board met with Mike Smedshammer, the chair of the MJC Distance Ed Committee, last week. There is no formal complaint process for students taking DE classes. YFA has concerns with the way DE classes were “pre-evaluated” last summer, in non-compliance with the contract. Also, it is possible for administrators to go into a DE class without the knowledge of the instructor. The DE committee now requires an extensive training program for instructors teaching a DE course for the first time. Rep Council members expressed concerns that the new requirements hold faculty teaching DE courses to higher standards than faculty teaching face-to-face courses. President Daly will add Distance Education to the list of Areas of Workload Research.

7. MEMBERSHIP DUES REVIEW

Rep Council will discuss raising membership dues in January.

8. YFA BYLAWS

The December 5th Rep Council meeting will have only one topic on the agenda – bylaws review. Exec Board members are asked to bring food.

REPORTS

No reports other than the Sabbatical Committee reports given.

ADJOURNED

5:00 p.m.